

*DRAFT MINUTES OF THE ENCINITAS URBAN FOREST ADVISORY COMMITTEE
REGULAR MEETING
JUNE 28, 2018 5:30 P.M., 505 SOUTH VULCAN AVENUE*

1. CALL TO ORDER / INTRODUCTIONS

Committee Chair Mark Jenne called the meeting to order at 5:39 p.m.

Present: Committee Chair Mark Jenne, Bruce Ritchings, Carol Parker, Justin Meeker, Mark Wisniewski, Tim Clancy, Brian Bishop

Absent: William Morrison, Committee Secretary Lois Yum

Also Present: City Arborist Chris Kallstrand, Assistant City Manager Mark Delin, Executive Assistant to the City Council Keith Goodsell

There being a quorum present, the meeting was in order.

2. ORAL COMMUNICATIONS

No speakers.

3. AGENDA

1) REVIEW AND APPROVE DRAFT MEETING MINUTES FROM MAY 24, 2018

SPEAKERS:

No speakers.

COMMITTEE ACTION:

Committee member Mark Jenne moved to approve meeting minutes for May 24, 2018 after Mark Wisniewski stated name correction needed to be made in agenda items 2 and 6 due to wrong name listed ("Brad Roth" instead of "Brian Roth"). Committee member Mark Wisniewski seconded. Motion carried. Ayes: Chair Mark Jenne, Bruce Ritchings, Carol Parker, Justin Meeker, Mark Wisniewski, Tim Clancy; Nays: None; Absent: Brian Bishop, William Morrison; Abstain: None.

2) UFAC BYLAWS – CITY ATTORNEY COMMENTS

Discussion about UFAC bylaws

SPEAKERS:

No speakers.

COMMITTEE ACTION:

No committee action needed for this item.

3) UPDATE ON SAXONY ROAD PLANTING PLAN

Update from City Arborist Kallstrand.

SPEAKERS:

No speakers.

COMMITTEE ACTION:

No committee action needed for this item.

4) INVASIVE SHOT HOLE BORER PRESENTATION – CITY ARBORIST

Informational presentation given by City Arborist Kallstrand and discussion about options to combat invasive shot hole borer and methods to raise public awareness. Brian Bishop arrived at 6:01 p.m.

SPEAKERS:

No speakers.

COMMITTEE ACTION:

No committee action needed for this item.

5) UPDATE AND DISCUSSION ON THE DOWNTOWN STREET TREE MANAGEMENT PLAN (SUB-COMMITTEE)

Update from Tim Clancy.

SPEAKERS:

No speakers.

COMMITTEE ACTION:

No committee action needed for this item.

6) MONTEREY CYPRESS REPORT REVIEW AND UFAC RECOMMENDATIONS – 2176 EL PORTAL

Report given by Chris Kallstrand. Bruce Ritchings recommended removing eastern half of tree and dead wood, and pruning western half of tree in order to save the tree. Tim Clancy recommended taking out the tree and starting over. Brian Bishop and Justin Meeker concurred with Tim Clancy's recommendation.

SPEAKERS:

No speakers.

COMMITTEE ACTION:

Chair Mark Jenne moved to approve of removing tree. Committee member Tim Clancy seconded. Motion carried. Ayes: Chair Mark Jenne, Tim Clancy, Carol Parker, Mark Wisniewski, Brian Bishop, Justin Meeker; Nays: Bruce Ritchings; Absent: William Morrison; Abstain: None.

7) TREE PLANTING/PRUNING/CARE WORKSHOP – DISCUSSION ON IF THE UFAC WOULD LIKE TO SET UP A SERIES OF PRUNING/TREE CARE WORKSHOPS

Bruce Ritchings recommended that a master workshop be held taught by professional pruners to teach the public on how to correctly prune trees.

SPEAKERS:

No speakers.

COMMITTEE ACTION:

No committee action needed for this item.

8) CONTINUATION OF THE CONSIDERATION AND DEVELOPMENT OF SPECIES RECOMMENDATIONS FOR THE CITY'S UPDATED STREET TREE PLANTING GUIDE

SPEAKERS:

No speakers.

COMMITTEE ACTION:

No committee action needed for this item.

4. AGENDA ITEMS FOR FUTURE MEETINGS

Removal of underperforming sycamore trees in Garden View area
Invasive species program of castor and tobacco trees
Discussion of tree pruning standards
Presentation of tree planting
UFAC member attendance to Encinitas
Carry Item 7 for further discussion
Update on Item 5 (tree inventory)
Palm Weevil and Shot Hole Borer discussion
Reviewing and updating Urban Forest Management website

5. ADJOURNMENT

Meeting was adjourned at 7:23 p.m.